

Co-Curricular Volunteer Officer

The Co-Curricular Volunteer Officer shall sit on the Union's Executive Council, alongside the Sabbatical Officers, representing and championing the rights and views of all 17,000+ students at the University of Stirling.

The University of Stirling Student Union Co-Curricular Volunteer Officer is a fixed-term 12-month voluntary elected role, operating within the Communities Zone. The Volunteer Officer roles are designed to be flexible and fit around your studies, with all core responsibilities taking no more than 10 hours a month.

All newly elected Volunteer Officers will begin their roles on 1st June 2023, and will be supported with induction and training throughout.

If you have any questions regarding this, please email Natalie Hay, Democracy & Representation Coordinator, natalie.hay@stir.ac.uk.

Am I eligible to stand for Co-Curricular Volunteer Officer?

For the Volunteer Officer roles, you need to be a matriculated University of Stirling student at the time of the Union Elections, and until June 2024 at least.

What does the Co-Curricular Volunteer Officer role involve?

- Coordinate and lead the charitable work of the Union in raising funds deemed worthwhile by the student body.
- Develop community projects with the aim of improving employability as well as promoting the Union's existing volunteering projects.
- Work closely with Society Committees to promote co-curricular involvement, and its benefits to well-being, employability and the community.
- Support the Communities Team with their campaign efforts to help cultivate a sense of place within the student community.
- Deliver change projects and campaigns based on your manifesto.
- Ensure the implementation of, and adherence to, an effective [Equality, Diversity and Inclusion policy](#).
- Attend all appropriate training events and conferences to ensure familiarity with their role and current issues affecting students.

**STUDENT UNION
ELECTIONS 2023**

Key Students' Union Meetings

General Meetings

Executive Council

Communities Zone (and sub-committee)

Who will I be working with?

The Volunteer Officers will be working with a wide range of internal and external relationships, these include:

Students	Students' Union	University	External
Students	Vice President	Careers and	Local Organisations
Community Zone	Communities	Employability Service	Stirlingshire Voluntary
Members	Sabbatical Officers		Enterprise
Community Volunteer	Activities and		
Officers	Volunteer Coordinator		
Societies	Union Staff		

What are the benefits of the role?

- Achieve political, social and educational change that will have a lasting impact on the student experience at the University of Stirling.
- Gain in-depth knowledge of the Students' Union, the University of Stirling, and the Higher Education sector.
- Training and personal development opportunities tailored to the individual role.
- Gain experience of leading, developing and supporting campaigns for change and shaping the students' experience at Stirling.
- Develop transferable skills, such as networking, project management, and professional communication, whilst also gaining experience in leading a student-led organisation.
- The Volunteer Officer role will also be documented on your academic transcript.

Where can I get further information about the role?

STUDENT UNION ELECTIONS 2023

If you have any questions regarding this role, you can contact the following people for more information:

- **Jess Reid**, Vice President Communities 2022/23 (communities.union@stir.ac.uk)
- **Jordyn Austin**, Activities and Volunteer Coordinator (jordyn.austin@stir.ac.uk)

I want to stand for Co-Curricular Volunteer Officer, what next?

1. Submit Nomination

Nominations will open at **10:00 GMT on 31st January 2023**, you can submit your nomination online through stirlingstudentunion/elections where you'll be asked to provide:

- a. Your candidate photo
- b. Your manifesto
- c. Download, complete and return the Officer Code of Conduct form to natalie.hay@stir.ac.uk

The deadline for you to complete your nomination is **12:00 GMT on 14th February 2023**.

2. Nomination Confirmation

Once your nomination has been submitted and you have returned your completed Officer Code of Conduct form, we will confirm your nomination via email.

3. Candidate Briefing

Following the close of nominations, you will be invited to a Candidate Briefing where the Deputy Returning Officer shall communicate all important information to you on the Election process and answer any questions. If you cannot attend this meeting, you can send a representative on your behalf.

4. Candidate Support

There is support available to all candidates, including access to a range of candidate guides which can be found [here](#).

We would also encourage Volunteer Officer Candidates to arrange a time to speak with the current Sabbatical Officer or a member of staff within the Students' Union. You can arrange this one-to-one meeting via the [Union Elections Booking page](#). You can use this meeting to find out more about the Volunteer Officer role, and the Students' Union can offer advice on your manifesto and campaign planning while answering any of your questions.

5. Campaigning and Voting Period

**STUDENT UNION
ELECTIONS 2023**

Campaigning begins at **10:00 GMT on the 21st of February**. Voting then opens at **10:00 GMT on the 28th of February** and closes at **17:00 GMT on the 2nd of March** with results being announced the following day.

If you have any questions regarding the Elections more generally, please email Natalie Hay, Democracy & Representation Coordinator, natalie.hay@stir.ac.uk.



**STUDENT UNION
ELECTIONS 2023**