

Arts Volunteer Officer

The Arts Volunteer Officer shall sit on the Union's Executive Council, alongside the Sabbatical Officers, representing and championing the rights and views of all 17,000+ students at the University of Stirling.

The University of Stirling Student Union Arts Volunteer Officer is a fixed-term 12-month voluntary elected role, operating within the Communities Zone. The Volunteer Officer roles are designed to be flexible and fit around your studies, with all core responsibilities taking no more than 10 hours a month.

All newly elected Volunteer Officers will begin their roles on 1st June 2023, and will be supported with induction and training throughout.

If you have any questions regarding this, please email Natalie Hay, Democracy & Representation Coordinator, natalie.hay@stir.ac.uk.

Am I eligible to stand for Arts Volunteer Officer?

For the Volunteer Officer roles, you need to be a matriculated University of Stirling student at the time of the Union Elections, and until June 2024 at least.

What does the Arts Volunteer Officer role involve?

- Responsible for ensuring the interests of all existing and new Art Societies, founded on a close working relationship with representatives of each.
- Supporting Art Societies with external relationships, such as The MacRobert Arts Centre, and ensuring these affiliations are upheld fairly by all parties.
- Ensuring the upkeep and development of the Creative Cottage and maintaining the relationship with the Societies and those responsible for keeping the space safe and useable.
- Working in collaboration with the Vice President Communities in the pursuit of fostering new opportunities for all students at the University with an interest in the Arts.
- Deliver change projects and campaigns based on your manifesto.
- Ensure the implementation of, and adherence to, an effective [Equality, Diversity and Inclusion policy](#).
- Attend all appropriate training events and conferences to ensure familiarity with their role and current issues affecting students.

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Key Students' Union Meetings

General Meetings

Executive Council

Communities Zone (and sub-committee)

Who will I be working with?

The Volunteer Officers will be working with a wide range of internal and external relationships, these include:

Students	Students' Union	University	External
Students	Vice President	Creative Cottage	Local Organisations
Community Zone	Communities	Estates Team	The Macroberts Art Centre
Members	Sabbatical Officers		
Community Volunteer Officers	Activities and Volunteer Coordinator		
Art Societies	Union Staff		

What are the benefits of the role?

- Achieve political, social and educational change that will have a lasting impact on the student experience at the University of Stirling.
- Gain in-depth knowledge of the Students' Union, the University of Stirling, and the Higher Education sector.
- Training and personal development opportunities tailored to the individual role.
- Gain experience of leading, developing and supporting campaigns for change and shaping the students' experience at Stirling.
- Develop transferable skills, such as networking, project management, and professional communication, whilst also gaining experience in leading a student-led organisation.
- The Volunteer Officer role will also be documented on your academic transcript.

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Where can I get further information about the role?

If you have any questions regarding this role, you can contact the following people for more information:

- **Jess Reid**, Vice President Communities 2022/23 (communities.union@stir.ac.uk)
- **Jordyn Austin**, Activities and Volunteer Coordinator (jordyn.austin@stir.ac.uk)

I want to stand for Arts Volunteer Officer, what next?

1. Submit Nomination

Nominations will open at **10:00 GMT on 31st January 2023**, you can submit your nomination online through stirlingstudentunion/elections where you'll be asked to provide:

- a. Your candidate photo
- b. Your manifesto
- c. Download, complete and return the Officer Code of Conduct form to natalie.hay@stir.ac.uk

The deadline for you to complete your nomination is **12:00 GMT on 14th February 2023**.

2. Nomination Confirmation

Once your nomination has been submitted and you have returned your completed Officer Code of Conduct form, we will confirm your nomination via email.

3. Candidate Briefing

Following the close of nominations, you will be invited to a Candidate Briefing where the Deputy Returning Officer shall communicate all important information to you on the Election process and answer any questions. If you cannot attend this meeting, you can send a representative on your behalf.

4. Candidate Support

There is support available to all candidates, including access to a range of candidate guides which can be found [here](#).

We would also encourage Volunteer Officer Candidates to arrange a time to speak with the current Sabbatical Officer or a member of staff within the Students' Union. You can arrange this one-to-one meeting via the [Union Elections Booking page](#). You can use this meeting to find out more about the Volunteer Officer role, and the Students' Union can offer advice on your manifesto and campaign planning while answering any of your questions.

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5. **Campaigning and Voting Period**

Campaigning begins at **10:00 GMT on the 21st of February**. Voting then opens at **10:00 GMT on the 28th of February** and closes at **17:00 GMT on the 2nd of March** with results being announced the following day.

If you have any questions regarding the Elections more generally, please email Natalie Hay, Democracy & Representation Coordinator, natalie.hay@stir.ac.uk.

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