



STIRLING UNIVERSITY STUDENTS' ASSOCIATION

Minutes of a SERVICES COMMITTEE MEETING held on Tuesday 20th February 2007 at 3pm in the Meeting Room.

Chair:

Vice-President (Services and Treasurer) - **Robert Hudd**

1. Attendance

1.1 Members Present

Chris Dempster	-	President
Tom Spencer	-	Publicity Officer
Mark Cullen	-	Brig Editor
Karri Vaslot	-	Ethics and Environment Officer
Alastair Headden	-	AIR3 Station Manager
Andy Shepherd	-	AirTV Station Manager

1.2 In Attendance

Claire Couper	-	Membership Services Secretary
Will Mackenzie	-	Sports Union President
Chris Baxter	-	Vice-President (Welfare & Education)
Janice Scullion	-	Robbins Venues Manager

1.3 Observers

1.4 Apologies

David Fletcher	-	Student Activities Officer
Ally McCrae	-	Ents Officer

1.5 Absent without Apologies

2. Matters arising from Previous Minutes

Services Committee: 13 November 2006: Check who did minutes.

3. Any Other Business

Brig Editor: Adds agenda item 7.4 Comedy Night

President: Adds agenda item 7.5 Thursday Nights

4. Challenges to the Order of the Paper

None

5. Dates to Note

5.1 Thursday 22nd February: People and Planet Film night in the Glow bar.

- 5.2 Monday 5th March: Next edition of Brig Out.
- 5.3 Friday 27th April (or thereabouts): Air TV Oscars.
- 5.4 Saturday 14th April: Sports Union Ball.

6. Reports

- 6.1 Vice-President (Services & Treasurer): Has been working on:
- The Re;Fresh daytime and evening programmes.
 - Looking into a company called Reverse Vending to come into the University. This company deals with plastic bottles and gives vouchers (to use at Haldanes) back to students who recycle their plastic bottles. It is also very environmentally friendly.
 - With the help of the Membership Services Manager, have also rewritten the elections handbook.
- 6.2 Publicity Officer: Has been working on:
- Since Thursday - Elections posters and Council publicity.
 - Been speaking to IT regarding elections screensavers –
 - The Vice-President (Services & Treasurer) can send an email as gif format to a contact in IT.
 - Vice-President (Welfare & Education), suggests that the format is Highlands and Islands friendly too.
- 6.3 Air 3 1350 Station Manager: Apologises for not being around at meetings last semester. Wishes people would stop saying that Air 3 have been doing nothing. Has been working on:
- Weekly meetings have been organised.
 - Are producing Daily News Bulletins – members are having to daily go up to Alexander Court and then to the Studio.
 - Studio logs: key sign out – 3 times last year.
 - Alter Ego: £400 for starlight – Vic Galloway and Futureheads.
 - Facilitate getting the studio done.
- 6.4 Air TV Station Manager: Has been working on:
- Branding and Advertising better.
 - Fixing the equipment, only one item not working at the moment.
 - Needs confirming with regards to the NCPS licensing. £17 each show that covers copyright in music. No copyright music would mean no fee.
 - There is a new 20” screen in the editing suite which is fantastic. This has been booked solid, on the equipment booking calendar online.
 - Lots of things being done online, not always allowed to show things in studio, therefore, people think we are doing nothing.
 - Website – Members of AIRTV can upload films onto web, need to be moderated so rules are not broken.
 - The Xmas show had 4,000 views online.
- 6.5 Brig Editor:
- Goes over the figures and readership, compares Brig to last year.
 - After re-launch and design, readership has went through the roof.
 - New Website on the way – sees the future of Brig on the website.
 - Hopes to make surplus on Brig and spend it on more equipment i.e. a new computer, new camera and office equipment.

- Is going to try a magazine format for the May edition, with over 32 pages with a film, music, arts section with surveys for the top ten in these areas.
- Trying to set Brig up, so there is good handovers for future Brig Editors, and hopes for it to come out more often than monthly.

6.6 Ethics and Environmental Officer: Has been working on:

- Attended the Scottish Students protest at Faslane. Discussing the June protest, more through People and Planet.
- Film Festival – Camcorder Girlism, been discussing which film will be shown.

6.7 Ents Officer:

Absent from meeting.

7. Discussion and Decision Topics

7.1 Media Office

- 7.1.1 Brig Editor: Asks how far along the plans are for the media office .
- 7.1.2 Vice-President (Services & Treasurer): There is money in the general fund to cover renovations/alterations to the media office. Waiting to hear back on plans and quotes. Will probably be knocking down the wall between the media and welfare office, so easier access can be made to the Membership Services Secretary. People to be given more dedicated areas to work within, nothing is definite as yet.
- 7.1.3 AIR TV Manager: Explains that it would be ideal for the three media services to be kept together.
- 7.1.4 Brig Editor: Adds that there will also be issues with access, noise and security, especially if the room is going to be shared with clubs and societies.

There were further lengthy discussions going over the same points for and against.

- 7.1.5 Air 3 Station Manager: Continues with the idea that everyone should get together to go over the pro's and con's and to get a decision that everyone agrees on.
- 7.1.6 Air TV Station Manager: States that there was no consultation with the media team, before the ball had even started rolling.
- 7.1.7 Vice-President (Services & Treasurer): Explains that the Clubs and Societies will be getting a space and there will be dedicated areas for the media groups.
- 7.1.8 Brig Editor: Asks the Committee if they think that the Clubs and Societies will use the space allocated to them.
- 7.1.9 Vice-President (Services & Treasurer): Concludes that there will be a consultation meeting where everyone affected can attend. There is lots more to do, and nothing has been decided as yet.

7.2 SusaOnline

- 7.2.1 Publicity Officer: Asks what is happening with the SusaOnline website.
- 7.2.2 Vice-President (Services & Treasurer): Agrees that the website needs revamping, but there are no plans at the moment. However is considering discussions with computing science to see if anyone

wants a project to transform it.

- 7.2.3 Publicity Officer: Thinks that the old site is very messy, suggests completely redoing it. Adds that there must be funds available to get a new site.
- 7.2.4 Air TV Station Manager: Informs the Vice-President (Services & Treasurer), that the SusaOnline website is far too big a project for a student to work on, but will email round 3rd and 4th years students to see if any would be willing to help out.
- 7.2.5 Vice-President (Welfare & Education): Informs the Executive Committee that there is some money available, but not a big sum. Need to decide what is more important, the redevelopment of the office space or the website. Also need to encourage people to join the web team.
- 7.2.6 Air TV Station Manager: Suggests to the committee, a possibility would be to offer Keiran Ashley £500 for his redevelopment of the SusaOnline website, as it also does not require any administration.
- 7.2.7 Vice-President (Services and Treasurer): Will look into it and bring it back to another meeting for further discussions.

7.3 Elections Publicity

Agenda item moves to end of meeting.

7.4 Comedy Night

- 7.4.1 Brig Editor: Asks why the comedy night has to have tables.
- 7.4.2 Robbins Venues Manager: Informed the Committee that they looked into getting smaller tables, however, they were the same price as the larger tables, but they would have required more tables, resulting in higher costs.
- 7.4.3 Brig Editor: Suggests again, that they drop the tables.
- 7.4.4 Robbins Venues Manager: Believes that there is a more relaxed atmosphere with the tables and it is somewhere to place drinks without them getting kicked over. Doesn't want rows and rows of chairs. It would also seem too much to expect people to stand for 3 hours.

7.5 Thursday Nights

- 7.5.1 President: Asks the Committee for any suggestions for Thursday night, now that Rock night has moved to a Tuesday.
- 7.5.2 Vice-President (Services & Treasurer): Suggests that they do not organise another 'night' as we need to focus on selling key nights.
- 7.5.3 Robbins Venues Manager: Agrees that they should concentrate on what they are doing already and focussing on them.

Robbins Venues Manager leaves the meeting.

7.3 Elections Publicity

- 7.3.1 Publicity Officer: Asks if he can promote that they are having a Senate.
- 7.3.2 Vice-President (Services & Treasurer): Suggests that it would be better if it was said that we will be collecting signatures for Senate.

- 7.3.3 Air TV Station Manager: Hopes to film all the hustings and have them put online within the hour. Does this need to go through the Elections Committee.
- 7.3.4 Brig Editor: Asks if Brig can promote.
- 7.3.5 Vice-President (Services & Treasurer): Is going to check over the elections schedule to clarify what means of publicity is allowed.
- 7.3.6 Publicity Officer: Asks for any ideas to help promote the Elections.
- 7.3.7 Vice-President (Welfare & Education): Recommends looking at other universities websites, Strathclyde have got a good site.
- 7.3.8 Brig Editor: Suggests sites like BEBO, My Space and the university student email/portal.
- 7.3.9 Vice-President (Services & Treasurer): Notifies the Committee that he can upload things onto the portal.

8. Date of Next Meeting

Date is scheduled for Wednesday 14th March at 3pm. (tbc).