

## STIRLING UNIVERSITY STUDENTS' ASSOCIATION

Minutes of a SERVICES COMMITTEE MEETING held on Wednesday 14<sup>th</sup> March 2007 at 3pm in the Meeting Room.

### Chair:

Vice-President (Services and Treasurer) - Robert Hudd

### 1. Attendance

#### 1.1 Members Present

Chris Dempster	-	President
Robert Hudd	-	Vice President (Services & Treasurer)
Chris Baxter	-	Vice President (Welfare & Education)
Ally McRae	-	Entertainments Officer
Mark Cullen	-	Brig Editor
Andy Shepherd	-	AirTV Station Manager
David Fletcher	-	Student Activities Officer (Part Meeting)

#### 1.2 In Attendance

#### 1.3 Observers

Andy Combe, Laura Middleton, Steven Quinn

#### 1.4 Apologies

Alastair Headden	-	Air3 1350 Station Manager
Tom Spencer	-	Publicity Officer
Karri Vaslot	-	Ethics & Environment Officer

#### 1.5 Absent without Apologies

Deborah Hunter	-	Council Member
Sadia Sohail	-	Council Member

### 2. Matters arising from Previous Minutes

#### 2.1 Clarification of Minute 6.4

2.1.1 Vice President (Services & Treasurer): Reads memo from the General Manager regarding AirTV Station Manager's position at previous meeting which stated "AirTV are not always allowed to show things in Studio" (Minute 6.4). General Manager would like clarification on the meaning of this and explains AirTV have conditions of licence. If these are not

met they will not be allowed to broadcast. Requests clarification from Station Manager.

- 2.1.2 AirTV Station Manager: Explains that in his opinion if there are any issues surrounding AirTV the first response is to stop or threaten to stop broadcasting, even for minor things such as the cupboard being left unlocked.
- 2.1.3 Vice President (Services & Treasurer): Is unaware of any situation where broadcast has been denied inappropriately. Broadcast would only be stopped if there were no licence or due to inappropriate content.
- 2.1.4 AirTV Station Manager: Believes that AirTV's obligations must be documented to prevent future confusion. Is concerned that informal agreements are open to misinterpretation in the future.
- 2.1.5 Noted: Committee agrees that broadcasts of AirTV in the Robbins should not be stopped providing AirTV adhere to their obligations.
- 2.1.6 Noted: AirTV Station Manager, AirTV Station Manager - elect, Vice President (Services & Treasurer), Vice President (Services & Treasurer) - elect will meet following next week's elections to clarify obligations and report to next meeting.

## 2.2 Clarification of Minute 5.1

- 2.2.1 Vice President (Services & Treasurer): 'Glow Bar' should read 'Long Bar'.

## 2.3 Clarification of Minute 6.6

- 2.3.1 Vice President (Services & Treasurer): 'Girlism' should read 'Guerrillas'.

## 2.4 Adoption of Minutes of Previous Meeting

- 2.4.1 Noted: Minutes of Services Committee Meeting held on 20<sup>th</sup> February are adopted with above clarifications. PASSED.

## 3. **Any Other Business**

- 3.1 Vice President (Services & Treasurer): Adds agenda item 7.1 'Air3 Studio'
- 3.2 Vice President (Services & Treasurer): Adds agenda item 7.2 'AirTV Licences'
- 3.3 Vice President (Services & Treasurer): Adds agenda item 7.3 'Media Office'

## 4. **Challenges to the Order of the Paper**

None

## 5. **Dates to Note**

None

## 6. **Reports**

- 6.1 Vice-President (Services & Treasurer): Has been working on SUSOnline and is investigating it's accessibility. May have to completely revamp it in order to meet requirements. This is likely to be expensive and may have knock on implications for any office space development plan.
- 6.2 Publicity Officer: Not present at meeting.
- 6.3 Air3 1350 Station Manager: Not present at meeting.
- 6.4 AirTV Station Manager: Oscars are going ahead on 30<sup>th</sup> April, hoping to fill the MacRobert Main House. Will be holding a meeting to confirm rules for nominations etc. Currently working on publicity for the event and on securing advertising.
- 6.5 Brig Editor: March edition is out and there has been a fantastic response. There are some controversial issues but the response is the best yet. Bank balance is healthy and will be working hard to generate a surplus by the end of the year. April edition due out on 9<sup>th</sup> due to mid semester break. The May edition will be the biggest Brig ever. New editorial team now elected and web site coming soon.
- 6.6 Ethics & Environment Officer: Not present at meeting.
- 6.7 Entertainments Officer: Has been trying to organise a live band night in Glow but this is proving difficult. Has been helping with promotion and ticket sales.

## 7. Discussion and Decision Topics

### 7.1 Air3 Studio

- 7.1.1 Vice President (Services & Treasurer): Distributes copies of the final plans for the studio redevelopment. Quotes have now been received and suggests Air3 should budget for around £10,000 to make sure all costs are covered. No date has been set for the work as of yet. The studio will need to be cleared and will need to check insurance situation of equipment whilst in storage. Approval for work will be sought at next Finance Committee.

### 7.2 AirTV Online Licences

- 7.2.1 Vice President (Services & Treasurer): CPS have confirmed that a licence is required to broadcast online. Providing that online videos contain less than 30% copyrighted music, AirTV can purchase a General Entertainments Licence at a cost of £50 per quarter.
- 7.2.2 AirTV Station Manager: Asks for written confirmation of the requirement for online licences. Confirms that online videos contain less than 30% copyrighted music and will ensure that, until licence is situation is resolved, no videos which contain copyrighted music will be broadcast.

### 7.3 Media Office

- 7.3.1 Vice President (Services & Treasurer): Distributes a draft plan for the redevelopment of the current Media Office Space. Outlines that this is by no means a finalised plan.

7.3.2 AirTV Station Manager: Is concerned that this looks like a lab. AirTV could not work in that environment.

7.3.3 Brig Editor: The plans do not allocate enough space for the Media Societies. Highlights a number of key concerns:

- No space for group meetings - Brig and AirTV Committees have regular team meetings in the current space and the plans would make that impossible.
- Lack of Storage - Media Societies are already finding it difficult to get adequate storage.
- Access - Media societies need access to the space out with the hours of the Membership Services Office. We need to retain existing access through the Finance Office corridor.
- Welfare - is concerned that the open plan nature of the proposal will make it more difficult to maintain confidentiality of welfare enquiries.
- Security - AirTV in particular have a lot of very expensive equipment in the office and this needs to be secure.

7.3.4 Noted: A wide ranging discussion is held regarding the Brig Editor's concerns. The proposal to redevelop the space and to provide a clubs and socs space is welcomed but Media Groups have some reservations. It is agreed that Media Officers will come up with some suggested solutions and work with the Vice President (Services & Treasurer) on the project.

## **8. Date of Next Meeting**

To be confirmed.

*Chris Baxter*  
*Vice President (Welfare & Education)*

*16 March 2007*