



STIRLING UNIVERSITY STUDENTS' ASSOCIATION

Minutes of a SERVICES COMMITTEE MEETING held on Wednesday 1st April 2009 at 3pm in the Meeting Room.

Chair: Mark Cullen - Vice President (Services & Treasurer)

1. Attendance

1.1 Members Present

Mark Cullen - Vice President (Services & Treasurer)
Ally McCrae - Air3 Station Manager
Dale McEwan - Brig Editor
Kim Delaney - AirTV Station Manager
Michael Dunn - Ethics & Environment Officer
Nikki Holder - Council Rep/International Students'
Officer - elect

1.2 In Attendance

Audrey Burns - General Manager
Wendy Forbes - Membership Services Secretary

1.3 Observers

Catriona MacPhee - Brig Editor - elect
David Stuart - Ents Officer - elect
Sean O'Hara - Student Activities Officer (*part meeting*)

1.4 Apologies

Tom Spencer - President
Emily Chapman - Council Rep/Publicity Officer - elect

1.5 Absent without Apologies

Mudiwa Mutasa - Council Rep
Jacqueline Ashcroft - Council Rep

2. Matters arising from Previous Minutes

3. Adoption of Minutes from Previous Meetings

3.1 Services Minutes: 6th November 2008 (previously circulated) - APPROVED

4. Notice of adoption of any other Competent Business

5. Challenges to the Order of The Paper

6. Resignations & Elections

6.1 Noted: Robbie Mackenzie resigned as Ents Officer.

6.2 Noted: Andy Cuthbertson elected as Air3 Station Manager; Catriona MacPhee elected as Brig Editor; Gavin Hugh elected as AirTV Station Manager; Alba Brown elected as Ethics & Environment Officer for 2009-2010.

7. Dates to Note

7.1 16th/17th April - Air3 24 hour Broadcast

7.2 24th April - Radical Environmental Night in Long Bar

7.3 27th April - AirTV Oscars

7.4 2nd May - Final Fling

8. Reports

8.1 Vice President (Services & Treasurer) Report:

8.1.1 Vice President (Services & Treasurer): Reported that he worked extremely hard on ReFreshers Week and it was very successful, with the launch of a new Wednesday to Wednesday calendar and full daytime schedule. The regular nights are now back, with nine straight nights of activity to launch the semester, and even though not all events sold out, the extra revenue was way above previous years. The emphasis was on one-off theme nights which were shaped by student requests, i.e. Ibiza Classics; Ned Night & Back to School. Brought some old favourites back to the Union - Comedy Night, Rock Night and an alternative/live music Transmission. Have also launched a new Studio schedule which includes Movies in Studio every Friday, Rock 'n' Roll Bingo, Studio Soccer Saturdays, etc. Trying to boost footfall and income with the introduction of late-night Pizza takeaways, Wii in Studio, Pool tables in Long Bar and also launched new promotions including Pitchers/cocktail promos and Staff & Student meal deals. Now working on the Final Fling and keeping busy.

8.2 Air3 Station Manager Report

8.2.1 Air3 Station Manager: Since November a new website has been launched and been working on this. It is now looking better and meeting the aims required. Air3 has been taken off medium wave and is online now, which works out cheaper and can now make podcasts and listen live, etc. This is being done by a professional company. Also, being online means that work can be showcased. There are people who want to learn how to edit, present, etc, therefore been holding tutorials but have been the victims of our own success as struggling to meet the demand. There are 10 members going to Leeds for Student Media Conference and this is excellent news. There will be a 24 hour broadcast and this will be used as a trial to showcase what Air3 can do. Trying to get sponsorship and get big name bands, etc. Have been running Transmission nights in the Union and this has been really good. Air3 does not just play music, also have a news team and they run bulletins every day - very proud of them. Congratulations to Andy Cuthbertson for being elected as Air3 Station Manager.

8.3 AirTV Station Manager

8.3.1 AirTV Station Manager: Have really had to start over as AirTV was not doing very well, been retraining staff and trying to change AirTV into something decent and we now have 60 members. Designed a new logo and it looks really good. The website is new and its not perfect, but working on it. People can watch online now and see everything that was made this semester, and trying to get as many people watching AirTV as possible. There were 2 new cameras donated by Film & Media Department which is great. Made 41 films this semester and there have been lots of scripts written. Held weekly workshops during semester but now concentrating on 1-to-1 training. The AirTV Oscars will be on 27th April and there were some issues with getting the Long Bar but hoped to get that resolved, and hoping to draw approximately 200 people. Have concerns that there could be issues next year between new Station Manager and Committee, as most people on the committee did not vote for the new Station Manager. Asks Vice President (Services & Treasurer) to keep an eye on it.

8.4 Brig Editor Report

8.4.1 Brig Editor: Made the November, ReFreshers and March edition. In the process of updating new website. E-mail system failed and has just stopped working altogether but arranging a new one. A new committee will be elected by 29th April. The Shape-it survey has shown that 55% of students read Brig.

8.5 Ethics & Environment Officer Report

8.5.1 Ethics & Environment Officer: Entered Interhall Energy Competition and it was very successful, want to make it part of the framework. Will hopefully have a big cook off with societies and businesses showing local produce. Will keep everyone updated.

9. Discussion & Decision Topics

9.1 Media Mission/Vision/Values Day

9.1.1 Vice President (Services & Treasurer): Would like to have a day out with the 3 current media officers, the 3 incoming media officers and General Manager to discuss where we would like the media societies to be in the next 3 years and then lay out a map of how to get there. This will fit into SUSA's strategies. When would be the best time for everyone?

9.1.2 Air3 Station Manager: Beginning of May.

9.1.3 Brig Editor: Anytime after 8th May.

9.1.4 Brig Editor (elect): Anytime.

9.1.5 AirTV Station Manager: Beginning of May.

9.1.6 Vice President (Services & Treasurer): Will make it early May. Can everyone start thinking about this, i.e. what has worked and where do you want to go? Have a look around and see what other people's goals are?

9.1.7 Air3 Station Manager: Other student radio stations are glad to help with sharing information.

- 9.2 Media Office Computer Sharing
- 9.2.1 Vice President (Services & Treasurer): Would like to know why the 3 media teams cannot share computers in the Media Office?
 - 9.2.2 Brig Editor: There are key issues with people leaving files on the computer and the memory being used up. Need to keep the space separate and be more divided. The Media Office gets really noisy and messy.
 - 9.2.3 Air3 Station Manager: Agrees. There are more people at Air3 who want to use computers. If they are not using the big computer would be happy to let someone use it, but with supervision. Realises that Air3 people can be a bit noisy but just tell them to be quiet and that should work.
 - 9.2.4 Brig Editor: Have developed a system where we use the webteam computer when needed.
 - 9.2.5 General Manager: Explains that in large organisations they would use a hotdesk. There would be protocol to follow when using this system and if using a central storage it would not take up too much space in the computer memory.
 - 9.2.6 Brig Editor: The system is not working just now.
 - 9.2.7 Vice President (Services & Treasurer): Can approach Information Services over the summer to see if the media office can have a shared area, but one that is networked.
 - 9.2.8 Noted: Discussion regarding Media Office computers and space.
- 9.3 Brig Timetabling
- 9.3.1 Vice President (Services & Treasurer): Would like to make a plea for last edition of the year to get to the Sabbatical Officers earlier, with more content finished.
 - 9.3.2 Brig Editor: Understands and agrees.
 - 9.3.3 Vice President (Services & Treasurer): The theory should be that if there are any issues there is enough time to call an emergency Exec meeting, therefore need about 3 days.
- 9.4 Final Fling Theme Ideas
- 9.4.1 Vice President (Services & Treasurer): Sports Union will be making the decision on Monday about the theme for the Final Fling, however would like some ideas to put forward.
 - 9.4.2 Air 3 Station Manager: Would like everything kept the same as usual and try not to make too many changes. If tampered with then it could have a detrimental effect.
 - 9.4.3 Student Activities Officer: Has heard a rumour that "Anything But Clothes" will be a theme, with people making outfits from tinfoil, etc.
 - 9.4.4 Ents Officer (elect): Mardi Gras theme.
 - 9.4.5 Vice President (Services & Treasurer): Smurfs.
 - 9.4.6 Nikki Holder: Midnight Masquerade with ball gowns, masks, etc.
 - 9.4.7 Brig Editor: Doesn't think he will go this year as it is overpriced and the queues for the bar and toilets are horrendous.
 - 9.4.8 Vice President (Services & Treasurer): This year have added extra toilets and there will be more than 1 bar. Ticket sales will be capped with each person only able to purchase 3 or 5 at a time. Tickets will be on sale from 20th April.

- 9.4.9 Noted: Discussion regarding seating, consideration for smokers, etc.
- 9.4.10 Ents Officer (elect): What will be the price of tickets?
- 9.4.11 Vice President (Services & Treasurer): The initial price was to be £25, but trying to keep it at £20. It is up to Sports Union to decide.
- 9.4.12 Brig Editor: Would not pay more than £20.
- 9.4.13 General Manager: We have upped the capacity therefore don't think it is appropriate to put the ticket prices up.

9.5 SUSA Environmental Strategy/Goals

- 9.5.1 Vice President (Services & Treasurer): Would like current Ethics & Environment Officer and (elect) Ethics & Environment Officer to work out a strategy of where the Association will go year-on-year, and bring to SUSA Council. They should look at what SUSA are doing regarding recycling, etc.
- 9.5.2 Ethics & Environment Officer: Who should I speak to about recycling?
- 9.5.3 Vice President (Services & Treasurer): Find out what SUSA recycle's and phone other student unions and businesses and see what they do.
- 9.5.4 Ethics & Environment Officer: Will arrange to meet with David Jordan, David Markie and Environmental Science Department and will contact other student unions.
- 9.5.5 Vice President (Services & Treasurer): Speak to Senior Bars & Catering Manager and General Manager. Membership Services Manager will be able to help you with contacts for other Universities. We should be the most environmentally aware bar in Stirling.
- 9.5.6 General Manager: Could also look at the ethical procurement of goods.
- 9.5.7 Ethics & Environment Officer: Will arrange to speak to General Manager regarding this.
- 9.5.8 Vice President (Services & Treasurer): Would like an Ethics & Environment strategy.

9.6 General Robbins Feedback

- 9.6.1 Vice President (Services & Treasurer): Does anyone have suggestions about the Robbins?
- 9.6.2 Air3 Station Manager: Buy more pitchers.
- 9.6.3 AirTV Station Manager: Could bar staff have matching uniforms, that fit properly?
- 9.6.4 Brig Editor (elect): Would like to say well done as the Robbins now has a really good atmosphere, it is busy and the food is excellent.
- 9.6.5 Brig Editor: Transmission is brilliant.
- 9.6.6 General Manager: The feedback for Transmission has been really good.
- 9.6.7 Air3 Station Manager: Have been trying hard to make it work.
- 9.6.8 General Manager: Getting the right kind of bands to perform has been good.
- 9.6.9 Vice President (Services & Treasurer): The problem is now that Air3 Station Manager and David Weaver are leaving this year.

10. Date of next meeting
t.b.c.

Mark Cullen
Vice President (Services & Treasurer)

3rd April 2009