



## STIRLING UNIVERSITY STUDENTS' ASSOCIATION

Minutes of a SERVICES COMMITTEE MEETING held on Tuesday 19<sup>th</sup> February 2008 at 3pm in the Meeting Room.

Chair: Will Mackenzie - Vice President (Services & Treasurer)

### 1. Attendance

#### 1.1 Members Present

Will Mackenzie - Vice President (Services & Treasurer)  
David Fletcher - President  
Matt Johnston - Ents Officer  
Ally McCrae - Air3 Station Manager  
Mark Cullen - Brig Editor  
Steven Quinn - AirTV Station Manager  
Sean O'Hara - Ethics & Environment Officer (*part meeting*)  
Eliza Brush - Politics Representative  
Sandra Munro - ASH Representative

#### 1.2 In Attendance

Ross Millar - Senior Bars & Catering Manager  
Wendy Forbes - Membership Services Secretary

#### 1.3 Observers

Tom Spencer - Student Activities Officer

#### 1.4 Apologies

Catriona Barr - Publicity Officer

#### 1.4 Absent Without Apologies

Matthew Whittaker - AKD Representative  
Christopher Donnelly - Film & Media Studies Representative

### 2. Matter Arising From Previous Minutes

### 3. Adoption of Minutes From Previous Meeting

3.1 Services Minutes: 6<sup>th</sup> November 2007 (previously circulated) PASSED

### 4. Notice Of Adoption Of Any Other Competent Business

4.1 Brig Editor: Weekend Closure of Robbins, to be taken as 9.3

### 5. Challenges To The Order Of The Paper

### 6. Resignations & Elections

### 7. Dates To Note

7.1 26<sup>th</sup> February - Air3 starts broadcasting

## 8. Reports

### 8.1 Vice President (Services & Treasurer) Report

8.1.1 Vice President (Services & Treasurer): Reported that his main priority has been Re:Freshers Week. Organised Snow/Foam Party, "Roll-On Re:Freshers" publicity and tried to generate a lot of interest in Re:Freshers. Organised for VUE Cinema to sponsor Re:Freshers Week. Took lots of photos and put them on susaonline. Started up a new night on Mondays called "Monday on Campus"

### 8.2 Publicity Officer Report

8.2.1 Noted: Publicity Officer not present at meeting.

### 8.3 Air3 Station Manager Report

8.3.1 Air3 Station Manager: Reported that it has been a good start to Semester, and have got 15 new members. Schedule is restarting on Tuesday, with training on the new equipment on Monday, and the emphasis will be on Quality Output. A few social events planned, happy to keep the Society together. Attended the Scottish Radio Conference, and took along 10 people. A producer from BBC will be visiting on Monday, as Air3 are putting a package together for a 10 minute show on Radio 1, which will be broadcast in 2 weeks time. Have spent a lot of time writing up all licenses and this can be updated each year. Station Manager is putting together an inventory of equipment, and will also try to sort out the website, which is a mess!

### 8.4 AirTV Station Manager Report

8.4.1 AirTV Station Manager: Highlighted that the AirTV Oscars are fast approaching, which may be in conjunction with Alter:Ego. Will need to order some new equipment, which will completely wipe out AirTV funds.

### 8.5 Brig Editor Report

8.5.1 Brig Editor: Reported that November edition and Re:Freshers edition were produced on time. Had really good feedback from November edition. The feedback for Re:Freshers edition was interesting, although it had good content and made excellent profits. The March edition is underway and has already broken even financially, based on VUE. There will not be a May edition of Brig. In the long term, have been setting up good relationships with businesses to ensure long term income stream. The profits from end of year will likely be spent on an office printer, which is very important. There has been a big expansion to Brig team, could be 25 members, and this will redistribute workload. The website hasn't been great, definitely want to get a dependable site.

### 8.6 Ethics & Environment Officer Report

8.6.1 Noted: As Ethics & Environment Officer was not present, report was read out by Vice President (Services & Treasurer).

8.6.2 Vice President (Services & Treasurer): The report highlighted Fairtrade Fortnight on 25<sup>th</sup> February to 9<sup>th</sup> March, and there will be a launch day stall in the Atrium on Monday. Has a few plans for the coming Semester including Eco-Uni Awareness Event, and Energy Efficiency Campaign and some People & Planet related events. Cannot attend Fairtrade Foundation launch event in London due to costs and logistics of travelling

and timetable. Currently in communication with the founders of the Eco-Uni project, who are going to send up some resources for the awareness event. Also been liaising with the University's Energy Management Team - trying to get free energy efficient light bulbs and will report back with progress.

## 8.7 Ents Officer Report

8.7.1 Ents Officer: Explained he has been helping out wherever and whenever needed.

## 9. Discussion & Decision Topics

### 9.1 Re-Freshers week

9.1.1 Vice President (Services & Treasurer): Would like everyone to give a general idea of what they thought of Re:Freshers Week.

9.1.2 Ents Officer: Asks how Laser Quest went?

9.1.3 Senior Bars & Catering Manager: Reported that there were approximately 100 attends and everyone seemed to thoroughly enjoy themselves, the feedback was really good. There was no money taken, this was given as a freebie. The Laser Quest fitted in Glow, although it took up ½ the dancefloor.

9.1.4 Vice President (Services & Treasurer): Explained that Laser Quest was part of the Valentines Party, and it raised the profile.

9.1.5 Ents Officer: Will we do this again and charge?

9.1.6 Senior Bars & Catering Manager: Explained that the problem would be working out a charge for maybe 5 minutes. It would cost about £350 and would only produce about £100. There are plenty other options from the same company: Gladiators, Bucking Bronco, Foam Party, etc.

9.1.7 Air3 Station Manager: What is the difference in price between Bucking Bronco & Laser Quest?

9.1.8 Senior Bars & Catering Manager: Reported that he wouldn't have Laser Quest again. The Bucking Bronco is better, it is there for 3 hours and the prize money gets split with the winners.

9.1.9 Air3 Station Manager: What are the plans for the future of Mondays?

9.1.10 Senior Bars & Catering Manager: Reported that the next 2 Mondays will have the Bucking Bronco. The numbers have been disappointing, especially with the special prices we have on.

9.1.11 Sandra Munro: How did the Quiz affect numbers?

9.1.12 Senior Bars & Catering Manager: Explained there were 12 teams and the Quiz was finished by 11.05pm to try and get everyone downstairs. About 50% of people from Studio went down to Glow.

9.1.13 Noted: Lengthy discussion regarding promos, how to promote the Union, Quiz Night, etc.

9.1.14 Vice President (Services & Treasurer): Suggested a big push on Monday nights. Would like Ents Officer, and anyone else that can help, to hand out flyers in the Atrium. Need to speak to people, get feedback, as it is important to make Monday nights a success.

### 9.2 Final Fling Ideas

9.2.1 Vice President (Services & Treasurer): Would like everyone to go and think about ideas for Final Fling, and e-mail them to him.

9.3 Weekend Closures

9.3.1 Brig Editor: Would like to know what the weekend opening hours will be this semester.

9.3.2 Senior Bars & Catering Manager: Reported that it is going to be closed Saturday & Sunday.

9.3.3 AirTV Station Manager: Explained that this will make things difficult for AirTV, and things will be tighter for airing on a Wednesday.

9.3.4 Brig Editor: Reported that based on the weekend closure, it will throw Brig editing schedule completely off. With this in mind, can Sabbaticals consider giving Brig Editor assurance that Brig can be proofed and agreed as soon as possible?

9.3.5 Vice President (Services & Treasurer): Assured Brig Editor that Sabbaticals will try and help in any way they can.

9.3.6 Brig Editor: Suggested that Sabbaticals put in their diaries 2-3 hours as Brig time.

9.3.7 Vice President (Services & Treasurer): Informed Brig Editor that shouldn't be necessary, as it should be proofed in 1 day.

10. **Date of Next Meeting**

To be confirmed.

*Will Mackenzie*  
*Vice President (Services & Treasurer)*

*22<sup>nd</sup> February 2008*